

**ADULT SERVICES PERFORMANCE PANEL
WORK PLAN 2023-24 DRAFT**

Meeting Date	Items to be discussed
Meeting 1 28 June 2023 4.30pm	Confirm Convener of the Panel and Co-optee Performance Monitoring <i>Amy Hawkins, Head of Adult Services and Tackling Poverty</i> <i>Helen St John, Head of Integrated Community Services</i> Briefing on Recent CIW Care Home Inspection Reports <i>Amy Hawkins</i> Draft Work Plan 2023-24
Meeting 2 7 August 2023 4pm	WAO Report 'Together we Can' – Community Resilience and Self-reliance <i>Amy Hawkins, Head of Adult Services and Tackling Poverty</i> <i>Lee Cambule, Tackling Poverty Service Manager</i>
Meeting 3 5 September 2023 4.30pm	Performance Monitoring <i>Amy Hawkins, Head of Adult Services and Tackling Poverty</i> <i>Helen St John, Head of Integrated Community Services</i> Wales Audit Office Report 'A Missed Opportunity' Social Enterprises <i>Lee Cambule, Tackling Poverty Service Manager</i> <i>Peter Field, Principal Officer Prevention, Wellbeing Commissioning</i>
Meeting 4 31 October 2023 4pm	Director of Social Services Annual Report 2022/23 <i>David Howes, Director of Social Services</i>
Meeting 5 12 December 2023 4.30pm	Performance Monitoring <i>Amy Hawkins, Head of Adult Services and Tackling Poverty</i> <i>Helen St John, Head of Integrated Community Services</i> Update on Adult Services Transformation and Improvement Programme <i>Amy Hawkins / Helen St John</i> <i>Lucy Friday, Principal Officer Transformation</i>
Meeting 6 30 January 2024	Local Area Coordination Update <i>Hayley Gwilliam, Cabinet Member for Community</i>

4pm	<p><i>Lee Cambule, Tackling Poverty Service Manager</i></p> <p>Briefing on Dementia (including case studies) <i>Amy Hawkins / Helen St John</i></p>
<p>BUDGET MEETING ? February 2024</p> <p>JOINT SOCIAL SERVICES MEETING</p>	<p>Draft Budget Proposals for Adult Services / Child and Family Services <i>Louise Gibbard, Cabinet Member for Care Services</i> <i>David Howes, Director of Social Services</i></p> <p>Adult Services / Child and Family Services Complaints Annual Report 2022-23 <i>Louise Gibbard</i> <i>Sarah Lackenby, Head of Digital and Customer Services</i></p>
<p>Meeting 7 20 March 2024</p> <p>4pm</p>	<p>Performance Monitoring <i>Amy Hawkins, Head of Adult Services and Tackling Poverty</i> <i>Helen St John, Head of Integrated Community Services</i></p> <p>Update on West Glamorgan Transformation Programme <i>Kelly Gillings, Programme Manager</i></p> <p>Briefing on Annual Review of Charges (Social Services) 2022-23 <i>David Howes, Director of Social Services</i></p>
<p>Meeting 8 7 May 2024</p> <p>4pm</p>	<p>Update on how Council's Policy Commitments translate to Adult Services <i>Louise Gibbard, Cabinet Member for Care Services</i> <i>David Howes, Director of Social Services</i></p> <p>Update on Adult Services Transformation and Improvement Programme – including progress on Reviews <i>Amy Hawkins, Head of Adult Services and Tackling Poverty</i> <i>Helen St John, Head of Integrated Community Services</i> <i>Lucy Friday, Principal Officer Transformation</i></p> <p>End of Year Review</p>

Future Work Programme items:

- Recruitment and Retention of Care Staff (dates tbc once new policies developed)
- Wales Audit Office Reports (dates to be confirmed):